



# **PLATINUM GESTURE**

## **TRAVEL & TOURS SDN BHD**

### **CHECK LIST**

## **SAUDI COMMERCIAL VISA REQUIREMENTS:-**

**\*\*APPLICANT'S PASSPORT SHOULD BE VALID FOR MINIMUM 7 MONTHS UNTIL THE DATE OF RETURN.**

### **A. DOCUMENTS REQUIRED FROM SAUDI ARABIA (SPONSOR)**

LETTER OF INVITATION FROM SAUDI AUTHORITY
TWO (02) COPY OF COMMERCIAL BUSINESS REGISTRATION CERTIFICATE (SIJJIL TIJARI)
TWO (02) COPY OF SPONSOR'S IDENTITY CARD

### **B. DOCUMENTS REQUIRED FROM COMPANY IN MALAYSIA**

TWO (02) COPIES OF THE SSM PRINTOUT WHICH INCLUDES:- <ul style="list-style-type: none"><li>- CORPORATE INFORMATION</li><li>- SUMMARY OF SHARE CAPITAL</li><li>- DIRECTORS/OFFICERS</li><li>- SHAREHOLDERS/MEMBERS</li><li>- COMPANY CHARGES</li><li>- SUMMARY OF FINANCIAL INFORMATION</li></ul>
COVERING LETTER WITH COMPANY STAMP, NOTARY PUBLIC & MINISTRY OF FOREIGN AFFAIRS MALAYSIA ATTESTATION
TWO (02) PASSPORT COPIES OF THE APPLICANT
ORIGINAL PASSPORT OF THE APPLICANT
TWO (02) PASSPORT SIZE PHOTOS WITH WHITE BACKGROUND

### **T&C**

- 1. ALL DOCUMENTS SHOULD BE **SINGLE SIDED ONLY****
- 2. PLEASE FILL IN THE APPLICATION FORM ATTENTIVELY**
- 3. VISA PROCESSING WILL TAKE UP TO TWO (02) TO THREE (03) WORKING DAYS**
- 4. FOR PROCESSING FEES INFORMATION, PLEASE CONTACT 03-2722 7141**