



PLATINUM GESTURE

TRAVEL & TOURS SDN BHD

CHECKLIST

SAUDI WORKING VISA REQUIREMENTS:-

****APPLICANT'S PASSPORT SHOULD BE VALID FOR MINIMUM 7 MONTHS UNTIL THE DATE OF RETURN.**

A. DOCUMENTS REQUIRED FROM SAUDI ARABIA (SPONSOR)

LETTER OF INVITATION FROM SAUDI AUTHORITY
COPY OF COMMERCIAL BUSINESS REGISTRATION CERTIFICATE (SIJJIL TIJARI)
COPY OF SPONSOR'S IDENTITY CARD
WORKING CONTRACT FROM SAUDI COMPANY ATTESTED BY THE CHAMBER OF COMMERCE IN SAUDI ARABIA (GHURFAH TIJARI)

B. DOCUMENTS REQUIRED FROM COMPANY IN MALAYSIA

COPIES OF THE SSM PRINTOUT WHICH INCLUDES:- <ul style="list-style-type: none">- CORPORATE INFORMATION- SUMMARY OF SHARE CAPITAL- DIRECTORS/OFFICERS- SHAREHOLDERS/MEMBERS- COMPANY CHARGES- SUMMARY OF FINANCIAL INFORMATION
COVERING LETTER WITH NOTARY PUBLIC & MINISTRY OF FOREIGN AFFAIRS MALAYSIA ATTESTATION
COPIES OF FLIGHT TICKET
PASSPORT COPIES OF THE APPLICANT
ORIGINAL PASSPORT OF THE APPLICANT
PASSPORT SIZE PHOTOS WITH WHITE BACKGROUND
RESUME OF THE APPLICANT
DIPLOMA OR DEGREE OF THE APPLICANT

T&C

1. ALL DOCUMENTS SHOULD BE **SINGLE SIDED ONLY** & in 02 sets.
2. PLEASE FILL IN THE APPLICATION FORM ATTENTIVELY
3. VISA PROCESSING WILL TAKE UP TO TWO (02) TO THREE (03) WORKING DAYS
4. FOR PROCESSING FEES INFORMATION, PLEASE CONTACT 03-2722 7141